NHD Website Category
Quick Guide for Students & Teachers

The basics of the website category break down as such:
- Students create website entries no larger than 100MB.
- Students must use the development tools available at the **NHD Web Portal**.
- Entries are entirely online, even during the construction process.
- Entries are judged in this online environment.

Students must use the **NHD Web Portal** (found at nhd.weebly.com), to build their websites. Students are NOT to create a site on www.weebly.com, which is the standard Weebly site and is not compatible with NHD website category rules.

Once on nhd.weebly.com, students (or teachers) must create an account for EACH entry to be entered into competition and establish a username and password for that account. Students and teachers should provide an email address when setting up the account (it is optional), as that is the only way a password can be recovered should the student forget it. A unique web address (URL) will be assigned to each entry. This is the URL that judges will use to access a website for judging. Students and teachers must keep this URL noted for reference.

Group Entries: Though accessed by more than one student, will call for only a single account to be created. All students working on that particular entry will use the same login to access their site. Please note that when working on the website together, students should work on different areas of the site rather than the same page at the same time. Working on the same page at the same time could result in lost information for one or multiple students.

What if students and teachers have questions?
At the **NHD Web Portal**, participants have access to a variety of resources to help them start on their entries. Support for use of the Weebly tools and examples of entries are available either through the Weebly help center (https://hc.weebly.com/hc/en-us) or the NHD Weebly email support (nhdsupport@weebly.com). Participants can contact their affiliate NHD Coordinator with questions. NHD staff can also be contacted at it@nhd.org for more help.

At the NHD Web Portal
Participants should find the tools available at the **NHD Web Portal** to be powerful and intuitive. These tools were designed to make website construction easy while still being able to meet the needs of more advanced users, including advanced editing tools and custom HTML features.

Site URL and 8-digit ID
When website entry accounts are set up at the **NHD Web Portal** (nhd.weebly.com), a unique URL is assigned. The URL will be formatted as such: http://**17427217**.nhd.weebly.com. The bold part of the URL is the unique 8-digit ID for the website entry. Students and teachers should be sure to note this 8-digit ID because they will need to fill out this information when registering for the NHD contests. Be sure that the website is published before the registration deadline of the contest.

If a website has been created incorrectly at the standard Weebly site (www.weebly.com) the student will need to use their username and password to login through the NHD Web Portal, nhd.weebly.com. Once in the NHD Web Portal students will be prompted with a "Convert" button to switch their accounts to NHD

Weebly and their URL to the 8-digit ID. Upon clicking "Convert" the students' website will fully become an NHD Weebly account.

Contest Registration and Judging
When registering for the NHD contests, the 8-digit ID will be requested. Please make sure the website is published and double check the website is showing the most recent changes before submitting during registration. Be sure to double check that the 8-digit ID is correct when filled out, as an incorrect URL could mean the judges will have difficulty evaluating the website. During judging periods, editing capabilities on the websites will be locked. Once judging periods end, sites will be unlocked and those entries to advance can be modified before the next level of competition. Those entries that do not advance to the next contest will have the option of transferring to www.weebly.com at the end of the National Contest (where they will be hosted free of charge) should participants wish to preserve their entries.